FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

MINUTES - PUBLIC WORK SESSION

Monday, June 30, 2014

Fort Lee High School Room 133, 3000 Lemoine Ave. Fort Lee, New Jersey 07024

- 1. The Public Work Session was called to order at 6:37 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
- 2. Mrs. Esther Han Silver led the Pledge of Allegiance to the Flag.

3. PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. ROLL CALL

PRESENT: Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David

Sarnoff, Mr. Peter Suh, Mr. Joseph Surace, Mr. Jeff Weinberg, Ms. Helen Yoon

(arrived 6:50PM), and Mr. Yusang Park

ALSO PRESENT: Mr. Paul Saxton, Dr. Sharon Amato, Mr. David L. Rinderknecht,

Mr. Jeff Merlino, Esq., Mr. Michael Morell and Mr. Michael Zhadanovsky

ABSENT: None

APPROVE PRIVATE EXECUTIVE SESSION

OFFERED BY Mr. Peter Suh

SECONDED BY Mrs. Holly Morell

WHEREAS, the Open Public Meetings Act and the Fort Lee Board of Education reserve the right within the constraints of State Law to sit in Private Session; and

WHEREAS, there now exists a need for this Board of Education to meet in Private Session;

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education conduct a Private Executive Session following this meeting to discuss exempt matters pertaining to personnel, legal matters and any such matters that may come before the Board; and

BE IT FURTHER RESOLVED that the public will be informed regarding the topics discussed in Private at a later date undetermined at this time.

On voice vote, motion carried unanimously.

- Recess for Private Executive Meeting.
- 5. At approximately 7:50 PM, <u>Mr. David Sarnoff</u>, offered, seconded by <u>Mrs. Esther Han Silver</u>, to adjourn the Public Work Session. On voice vote, motion carried unanimously.

Submitted by,

DAVID L. RINDERKNECHT

INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

DLR/mp Att. 7-10-14

FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

MINUTES - REGULAR BUSINESS MEETING

Monday, June 30, 2014

Fort Lee High School Library/Media Center, 3000 Lemoine Ave. Fort Lee, New Jersey 07024

- 1. The Public Work Session was called to order at 8:10 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
- 2. Mrs. Esther Han Silver led the Pledge of Allegiance to the Flag.

3. PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

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4. ROLL CALL

PRESENT: Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David

Sarnoff, Mr. Peter Suh, Mr. Joseph Surace, Mr. Jeff Weinberg (left 10:50PM),

Ms. Helen Yoon and Mr. Yusang Park

ALSO PRESENT: Mr. Paul Saxton, Dr. Sharon Amato, Mr. David L. Rinderknecht, and

Mr. Dennis McKeever, Esq., and Mr. Michael Morell

ABSENT: Mr. Michael Zhadanovsky

♦ At this time Mr. Park requested a moment of silence for the passing of Anthony Giambona, Maintenance worker and John Keyser, former Supervisor of Science and Math at the Fort Lee High School.

5. REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS

 Mr. Yusang Park then acknowledged the 2014 Teacher/Educational Services Professional Recognition Program Award Recipients and District Teacher of the year. Each name was read and each recipient was presented with a certificate.

♦ Mr. Yusang Park introduced the principals of each school who in turn recognized recipients of the Bergen county Program for Teacher Educational Services Professionals.

 Mr. Yusang Park recognized recent retirees and asked principals to introduce those present at the meeting.

♦ Mr. Yusang Park also acknowledged student Board members Michael Morell and Michael Zhadanovsky and issued Certificates of Achievement to them.

Mr. Yusang Park acknowledged several Gifted and Talented students for their placement in "Have a Seat at the Modern". Several staff members were also recognized for their outstanding effort in the development of the Program of Studies for Fort Lee High School.

At 8:57PM, the Board recessed the meeting for refreshments. The meeting resumed at 9:17PM.

♦ Mr. Paul Saxton reviewed and explained the process of identifying the need for additional classrooms due to increased enrollment and the possible solutions. He introduced Jeanne Perantoni of SSP Architectural Group. Jeanne explained the problem and possible solutions utilizing a PowerPoint presentation. A plan to add to the Middle School to house all fifth and sixth grade classes plus an addition to School #2 was identified as a viable solution.

Mrs. Esther Han Silver, offered, seconded by Ms. Helen Yoon, to open the meeting to the Public for questions and discussion on Jeanne's presentation. On voice vote, motion carried unanimously.

- ♦ Questions were raised concerning the School #2 temporary classrooms, including parking and safety issues.
- ♦ It was also noted that building a separate new school would involve duplication of staffing and administrative overhead. A rough estimate of the cost of adding to the Middle School and School #2 could be around \$50 million.

At 10:42PM, Mrs. Holly Morell, offered, seconded by Mrs. Candace Romba, to close the questions and answer period. On voice vote, motion carried unanimously.

 Mr. Yusang Park read a statement regarding FLEA negotiations and the history of meetings and actions.

6. COMMITTEE REPORTS - Reported by Chairperson of respective committee

- 1. Board Report (by President)
- 2. Negotiations
- 3. School Security
- 4. Buildings & Grounds
- 5. Personnel
- 6. Curriculum

- 7. Policy
- 8. Finance
- 9. Technology
- 10. Contracts and Legal
- 11. Athletics and Community Involvement
- ◆ School Security Report Mr. David Sarnoff reported that the Security committee met and discussed security measures and a security consultant. There will be another meeting to come up with recommendations.

- ♦ Buildings & Grounds Report Mr. Joseph Surace reported on various projects in progress. They include Energy Savings Improvement Plan, Lighting and Temporary Classrooms at School #2 as well as several other buildings.
- At 10:50PM, Mr. Jeffrey Weinberg, left the meeting at this time.
- Personnel Committee Report Mrs. Holly Morell reported on the Superintendent Search and staff relocation plans. Mr. Morell, a student board member reported that graduation was awesome and that it was great being here and going through the system.
- ◆ It was reported that Mrs. Han Silver, Mrs. Candace Romba and Mrs. Holly Morell attended the New Jersey School Board Association meeting on May 20, 2014. Topics included alternate funding and energy audits. It was also reported that the Board approved Ameresco to implement the Energy Savings Improvement Plan (ESIP). Other energy savings efforts were also noted.

PUBLIC WORK SESSION (#10 on agenda)

It was moved by <u>Mr. Peter Suh</u>, offered, seconded by <u>Mrs. Holly Morell</u>, to go to agenda item #10 on the Public Work Session. On voice vote, motion carried unanimously.

- ◆ Mr. Joseph Surace suggested that motion #16F should be pulled. Mr. Paul Saxton explained the consequences of not approving the motion.
- Ms. Helen Yoon commented that she was not comfortable voting on a walk-in motion.
- Ms. Helen Yoon offered a motion to pull proposed motion #35P. No second to the motion was offered.

7. APPROVAL OF MINUTES

The minutes from the Private Executive Session and the Public Work Session on June 9, 2014.

Motion by Mrs. Holly Morell	Seconded by Ms. Helen Yoon
	On roll call, Motion carried unanimously. Mr. Jeff Weinberg was absent.

8. BOARD SECRETARY REPORT AND TREASURER'S REPORT FOR MAY 2014

• For the month of May 2014.

Motion by Mr. Joseph Surace	Seconded by Mrs. Holly Morell
To Approve the Board Secretary and Treasurer's Report for the month of May 2014.	On roll call, Motion carried unanimously. Mr. Jeff Weinberg was absent.

9. APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION - MAY 2014

♦ For the month of May 2014.

Motion by Mr. Joseph Surace	Seconded by Mr. Peter Suh
Monthly Budget Status Certification for the month of May 2014.	On roll call, Motion carried unanimously. Mr. Jeff Weinberg was absent.

At 11:15PM, Mrs. Holly Morell, offered, seconded by Mrs. Candace Romba, to open the meeting for Public Comments and Questions. On voice vote, motion carried unanimously.

10. (See agenda item #10 on previous page)

11A. QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

- ◆ In response to a question as to when the Board is going to do goal setting, Mr. Yusang Park stated that it would be this month. The timeline for a referendum and when the architect will begin a directive was discussed. Other topics included evaluation of the special Education Department, the number of snow days in the calendar not being sufficient, work being done on a small building owned by the Board of Education, the need for a Director of Special Projects and the Superintendent merit goals.
- Mrs. Capalbo commented on Mr. Yusang Park's statement regarding negotiations and that she is looking to make negotiations work and have a contract by September. She stated that FLEA can partner with the Board to approve the referendum.

At 11:50PM, <u>Mrs. Candace Romba</u>, offered, seconded by <u>Mrs. Holly Morell</u>, and unanimously carried to go into Private Session for the purpose of discussing personnel matters.

There was a 17 minute recess.

At 12:07PM, Mrs. Holly Morell, offered, seconded by Mrs. Han Silver, and unanimously carried to resume the meeting.

It was moved by <u>Mr. David Sarnoff</u>, offered, seconded by <u>Mrs. Candace Romba</u>, and unanimously carried to open the meeting to the public.

11B. Special Education teacher, Mr. Howard Lipoff referred to staff being eliminated or reduced. He requested that proposed cuts be reconsidered because they are essential to working with students.

It was moved by <u>Mr. David Sarnoff</u>, offered, seconded by <u>Ms. Helen Yoon</u>, and unanimously carried to close the meeting to the public.

12. ALL RESOLUTIONS AND REPORTS OF COMMITTEES

<u>ommittee</u>
APPROVE PRIVATE EXECUTIVE SESSION
RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING
APPOINTMENT OF DAVID L. RINDERKNECHT AS INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY FROM JULY 1, 2014 TO JUNE 30, 2015
APPOINTMENT OF PAUL J. SAXTON AS INTERIM SUPERINTENDENT FROM JULY 1, 2014 TO JUNE 30, 2015
APPOINTMENT OF DR. FRANK CALABRIA AS INTERIM PRINCIPAL AT FORT LEE HIGH SCHOOL FROM JULY 1, 2014 TO JUNE 30, 2015

#6B Pulled	MERIT PAY COMPENSATION FOR MR. PAUL J. SAXTON AS INTERIM SUPERINTENDENT FOR 2013-2014	
#7B	ACKNOWLEDGMENT OF 2014 TEACHER RECOGNITION PROGRAM AWARD RECORD AND DISTRICT TEACHER OF THE YEAR	
#8B	ACKNOWLEDGMENT OF 2013-2014 RETIREES	
#9B	ACKNOWLEDGMENT OF 2013-2014 STUDENT BOARD REPRESENTATIVES	
#10B	RESOLUTION FOR ACKNOWLEDGMENT OF CERTIFICATES OF ACHIEVEMENTS FOR GIFTED & TALENTED STUDENTS	
#100	CERTIFICATES OF ACHIEVEMENTS FOR	
#118	APPOINTMENT OF DAVID B. RUBIN, E AS SPECIAL COUNSEL FOR SPECIAL E	SQ.
	APPOINTMENT OF DAVID B. RUBIN, E	SQ.

#1B&G	CONSTRUCTION MANAGEMENT SERVICES	
	Motion by Mr. Joseph Surace	Seconded by Mr. Peter Suh
	To Approve #1B&G	On roll call, Motion carried unanimously. Mr. Jeff Weinberg was absent.

m Committee	
APPROVAL OF CLASS TRIPS AT NO	COST TO THE DISTRICT
APPROVAL OF CONTINUATION OF EDUCATIONAL CONSULTANTS	DR. HARRY STEIN AND MR. HANK BITTEN AS
GENERAL EDUCATION PRESCHOOL PROGRAM	
RENEWAL OF TEACHSCAPE PROPOSAL FOR 2014-2015	
Motion by Mrs. Holly Morell	Seconded by Mrs. Candace Romba
To Approve #1CUR - #4CUR	On roll call, Motion carried unanimously. Mr. Jeff Weinberg was absent.
	EDUCATIONAL CONSULTANTS GENERAL EDUCATION PRESCHOOL RENEWAL OF TEACHSCAPE PROPO Motion by Mrs. Holly Morell

<u>Finance</u>	
#1F	APPROVAL - CURRENT BILLS LIST TOTALING \$1,119,548.36
#2F	APPROVAL - LINE ITEM TRANSFERS FOR MAY 2014

#3F	APPROVAL - CAFETERIA CLAIMS I	FOR MAY 2014 TOTALING \$245,218.23	
	DEVICED CALABLES CHARGED TO CRANTS FOR 2012 2014		
#4F	REVISED SALARIES CHARGED TO GRANTS FOR 2013-2014		
#5F	ACCEPTANCE OF 2014-2015 NCLB GRANT FUNDS AND PERMISSION TO SUBMIT APPLICATION		
#6F	ACCEPTANCE OF 2014-2015 IDEA GRANT FUNDS AND PERMISSION TO SUBMIT APPLICATION		
#7F	APPROVAL OF ATTENDANCE AND TRAVEL TO THE NEW JERSEY SCHOOL BOARDS CONVENTION IN OCTOBER 2014		
#8F	AGREEMENT/CONTRACT RENEWALS FOR 2014-2015 SCHOOL YEAR		
#9F	C.C. PRODUCTIONS, INC., CAFETERIA SOFTWARE/HARDWARE PURCHASE FOR 2014 2015 SCHOOL YEAR		
#10F	APPOINTMENT OF BROWN AND BROWN AS BROKER OF RECORD FOR 2014-2015 FO A FEE OF \$32,500		
#11F	RENEWAL OF PRITCHARD INDUSTRIES FOR CUSTODIAL, OVERTIME, GROUNDS AND PLUMBING SERVICES FOR 2014-2015		
#12F	NJSIAA FEES FOR THE 2014-2015 SCHOOL YEAR TOTALING \$2,150 (NO INCREASE		
#13F	RENEWAL OF SCHOOL ALLIANCE INSURANCE FUND FOR 2014-2015		
#14F	THE LEARNING CENTER FOR EXCEPTIONAL CHILDREN (TLC) TRANSPORTATION CONTRACT		
#15F	ALLOCATION OF EXTRAORDINARY AID		
#16F	BERGEN COUNTY DIRECTORS OF ATHLETICS ASSOCIATION OFFICIALS' FEES FOR 2014-2015 SCHOOL YEAR		
#17F	ACCEPTANCE OF DONATIONS		
#18F	DISPOSAL OF VEHICLE		
#19F	9F APPROVAL OF OFFICE TEAM AGREEMENT		
	Motion by Mr. Joseph Surace	Seconded by Mr. Peter Suh	
	To Approve #1F - #19F	On roll call, Motion carried unanimously. Mr. Jeff Weinberg was absent. Mr. Joseph Surace and Mr. Peter Suh abstained from one name Gary Moleta on Resolution #1F and voted NAY on Resolution #16F.	

Health-We	elfare and Safety		
#1HWS	PAYMENT OF HOME AND BEDSIDE	INSTRUCTION SERVICES	
#2HWS	RELATED SERVICE PROVIDERS AN TRANSLATIONS FOR 2014-2015	D FOREIGN LANGUAGE EVALUATIONS AND	
#3HWS	YEAR		
#4HWS			
#5HWS	APPOINTMENT OF DISTRICT PHYSICIANS FOR THE 2014-2015 SCHOOL YEAR		
	Motion by Mrs. Holly Morell	Seconded by Mrs. Esther Han Silver	
	To Approve #1HWS - #5HWS	On roll call, Motion carried unanimously. Mr. Jeff Weinberg was absent.	

<u>ersonne</u>	
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$1,427.31
#2P	APPROVAL OF JOB DESCRIPTION FOR DIRECTOR OF SPECIAL PROJECTS
#3P	ACKNOWLEDGEMENT OF ADDITIONAL STAFF MEMBERS FOR THEIR OUTSTANDING EFFORT IN THE DEVELOPMENT OF THE HIGH SCHOOL PROGRAM OF STUDIES GUIDE FOR 2014-2015
#4P	RESIGNATION OF NATALIE VILLOSLADA TORRES AS SPECIAL EDUCATION TEACHER AT SCHOOL NO. 1
#5P	TERMINATION OF ANIELLO (NEIL) MAZZEO AS BUSINESS TEACHER AT FORT LEE HIGH SCHOOL
#6P	ACCEPTANCE OF RETIREMENT OF HILDA GIL AS 2:1 AIDE AT SCHOOL NO. 2
#7P	APPOINTMENT OF ADDITIONAL CERTIFICATED STAFF MEMBERS FOR 2014-2015
#8P	APPOINTMENT OF ADDITIONAL LEAVE REPLACEMENTS DURING 2014-2015 SCHOOL YEAR
#9P	AUTHORIZATION OF PAYMENT OF VACATION AND UNUSED SICK DAYS FOR ANTHONY GIAMBONA AS MAINTENANCE WORKER
#10P	MATERNITY LEAVE FOR STEPHANIE BORGONO AS A CHILD STUDY TEAM SOCIAL WORKER
#11P	MATERNITY LEAVE FOR ALEXIS CALLANAN AS AN ELEMENTARY SCHOOL TEACHER AT SCHOOL NO. 4
#12P	APPROVAL OF MATERNITY LEAVE FOR TARA GRATACOS AS PHYSICAL EDUCATION TEACHER AT LEWIS F. COLE MIDDLE SCHOOL

#13P	APPROVAL OF MEDICAL LEAVE FOR VITA ORTIZIO AS A 12-MONTH SECRETARY AT LEWIS F. COLE MIDDLE SCHOOL	
#14P	EXTENDED MEDICAL LEAVE FOR BRANKA STIPANOV AS A PART-TIME AIDE AT FORT LEE HIGH SCHOOL	
#15P	APPROVAL OF MEMORANDUM OF AGREEMENT FOR DANA DELUCCA AS SPECIAL EDUCATION TEACHER AT SCHOOL NO. 3	
#16P	TITLE CHANGE FOR SUPERVISORS	
#17P	TRANSFER OF PRISCILLA CHURCH FROM PRINCIPAL ON ASSIGNMENT AT FLECC TO DIRECTOR OF SPECIAL SERVICES	
#18P	TRANSFER OF ALEX GUZMAN AS DIRECTOR OF CURRICULUM AND INSTRUCTION TO DIRECTOR OF SPECIAL PROJECTS	
#19P	TRANSFER OF PETER EMR FROM PRINCIPAL AT SCHOOL NO. 4 TO DIRECTOR OF PERSONNEL	
#20P	TRANSFER OF STAFF MEMBERS	
#21P	APPOINTMENT OF 2014 PROJECT JUMP START SUMMER PROGRAM STAFF	
#22P	APPOINTMENT OF EXTENDED SCHOOL YEAR STAFF FOR SUMMER 2014	
#23P	APPOINTMENT OF AIDES FOR THE 2014-2015 SCHOOL YEAR	
#24P	APPOINTMENT OF DISTRICT COORDINATORS UNTIL THE REORGANIZATION MEETING IN JANUARY 2015	
#25P	APPOINTMENT OF ANTI-BULLYING COORDINATOR AND ANTI-BULLYING SPECIALISTS FOR 2014-2015	
#26P	APPOINTMENT OF ADDITIONAL FALL 2014 COACHES	
#27P	APPROVAL OF VOLUNTEER ATHLETIC COACH FOR OFF-SEASON BOWLING	
#28P	APPOINTMENT OF ACADEMY OF FINANCE SUMMER 2014 INTERN	
#29P	APPOINTMENT OF HOME INSTRUCTORS FOR 2014-2015 SCHOOL YEAR	
#30P	APPROVAL OF JOANNE CHACK FOR BRAILLE TRANSLATION	
#31P	PLACEMENT OF ADDITIONAL STUDENT TEACHERS AND PRACTICUM CANDIDATES DURING THE 2014-2015 SCHOOL YEAR	
#32P	APPOINTMENT OF CURRICULUM WRITERS FOR 2014-2015	
#33P	ADDITIONAL SUBSTITUTES FOR THE 2014-2015 SCHOOL YEAR	
#34P	SUMMER 2014 EMPLOYMENT	
#35P	APPOINTMENT OF JORGE OSORIA AS ASSISTANT PRINCIPAL AT FORT LEE HIGH	

Motion by Mrs. Holly Morell	Seconded by Mrs. Esther Han Silver
To Approve #1P - #35P *Please note that resolution #6P was pulled.	On roll call, Motion carried unanimously. Mr. Joseph Surace abstained from the following: one name Sally Macaluso on Resolution #7P, one name Michelle Hernandez on Resolution #22P, two names Maria Guevara and Sally Macaluso on Resolution #23P, one name Jack DeNichilo of Resolution #24P, one name Nancy Sanders on Resolution #25P, two names Joanne Frim and Lesley Young on Resolution #29P and three names Francine Trovato, Joanne Frim and Michele Hernandez on Resolution #32P. Ms. Helen Yoon abstained from Resolution #35. Mr. Jeff Weinberg was absent.

ING OF BOARD MEETINGS FOR 2014-2015
Seconded by Mrs. Esther Han Silver
On roll call, Motion carried. Mr. Jeff Weinberg was absent.

13. OLD BUSINESS - None

14. **NEW BUSINESS** - None

15. At approximately 12:22 AM, <u>Mr. Peter Suh</u>, offered, seconded by <u>Mrs. Holly Morell</u>, to adjourn the Regular Business Meeting. On voice vote, motion carried unanimously.

Respectfully submitted,

DAVID L. RINDERKNECHT

ACTING BUSINESS ADMINISTRATOR/BOARD SECRETARY

DLR/mp Att. 7-11-14